

Dear John

I set out below proposed revisions to conditions CD6,7, A5 and 7 as agreed with the Hampshire constabulary.

In respect of A5 the Hampshire constabulary have requested 'a' be removed. The applicants agree that this should be removed.

In Respect of A7 I set out the current wording and the proposed revised wording. The difference has been underlined for ease.

**CURRENT A7** A schedule of stewards and security personnel shall be included in the EMP. The final schedule shall be made available to the Licensing Authority no later than 28 days before the start of licensable activities for the public. Such a schedule shall include, name, date and place of birth and, if applicable, SIA number.

**PROPOSED A7** A schedule of stewards and security personnel shall be included in the EMP. The final schedule shall be made available to the Licensing Authority no later than 28 days before the start of licensable activities for the public. Such a schedule shall include, name, date and place of birth and, if applicable, SIA number. No amendments to the schedule shall be made after this date except by agreement with the Hampshire Constabulary and with the written consent of the Licensing Authority.

In Respect of CD6 and 7 I set out the current wording and the proposed revised wording. The difference has been underlined or crossed through for ease.

**Current CD6 :** No glass containers or bottles shall be allowed inside the event site, with the exception of approved event traders. Bottle banks shall be located at the event site entrance to facilitate disposal. Plastic containers shall be available for decanting facilities

**Proposed CD 6:** No glass containers or bottles shall be allowed inside the event site, with the exception of approved event traders or specific restaurant areas. Bottle banks shall be located at the event site entrance to facilitate disposal. ~~Plastic containers shall be available for decanting facilities~~

**Current CD7:** All sales of alcohol and other drinks shall be provided in polycarbonate or similar non glass drinking vessels. All glass bottled drinks shall be decanted at point of sale.

**Proposed CD7:** Save for specific restaurant areas approved by the Police in writing, all sales of alcohol and other drinks shall be provided in polycarbonate or similar non glass drinking vessels. All glass bottled drinks shall be decanted at point of sale.

- a) Such specific restaurant areas approved shall enable alcohol and other drinks to be provided in bottles and served in glass to persons seated by waiter/waitress

service. Entry to such areas will be controlled by door supervisors and customers will not be permitted to leave the area with any glass.

Kind Regards,

Robert Sutherland  
Director and Solicitor Advocate  
**for Jeffrey Green Russell Limited**

[www.jgrweb.com](http://www.jgrweb.com)

Godwins Cottage  
Cheriton  
Alresford  
SO24 0PY

7 February 2014

Head of Licensing  
Winchester City Council

Dear Sir,

**SUPPLEMENTARY REPRESENTATION Re APPLICATION for a NEW PREMISES LICENCE at MATTERLEY BOWL.**

Since submitting my representation early last month, it has become apparent only in the past couple of days that David Ingram, Head of Environmental Health, raised with you in his representation dated 9 January his concerns about the extension of the licensed area with the Matterley Bowl site. He suggested to you that this should be clarified. His comments lead a reasonable person to conclude that he expects it to be impossible for the organisers to prevent public nuisance being caused to residents of Cheriton by amplified music noise if the additional two named areas he mentioned become part of the licensed area.

It appears that Winchester City Council's officers have taken no steps since 9 January to ascertain exactly what the applicant intends even though this was suggested four weeks ago and Mr Ingram says the application is ambiguous.

I strongly oppose any extension of the area licensed for regulated entertainment and, in view of the seriousness of this aspect of the proceedings, repeat my request for the adjournment of Wednesday's hearing in order that the confusion may be resolved prior to the (postponed) hearing date.

Yours faithfully,

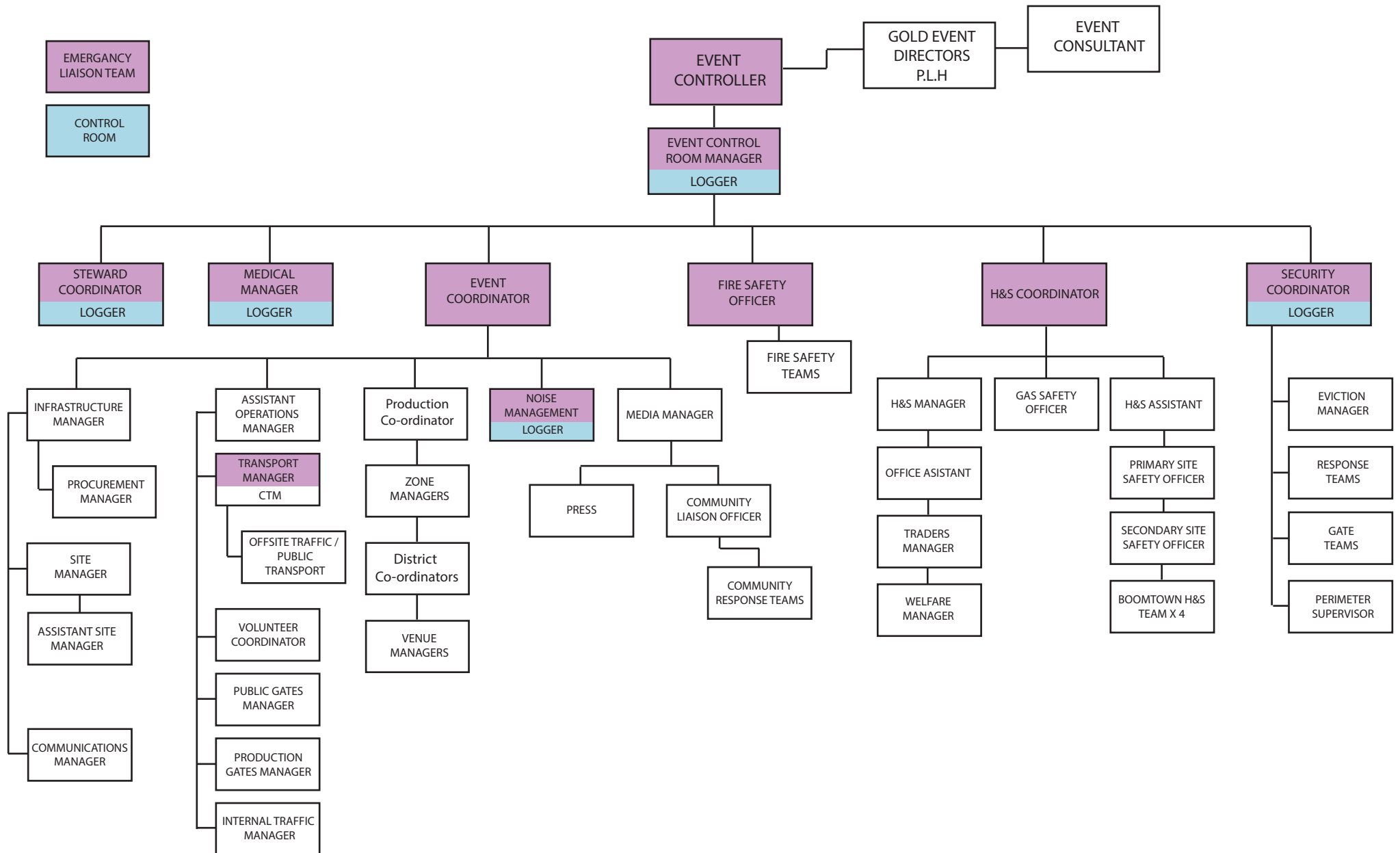
David Pain

2013 Debrief	2014 Planned Improvements completed / ongoing
<b>Organisational Development of company</b>	
- Current Event Control post needs review	Split the role between an Event Coordinator and Event Controllers
- Other staffing developments	New posts include, Communications Manager, Procurement Manager, Media Manager and Financial Administrator, Fire Safety Officer
- Job descriptions	Event Coordinator to create clear job descriptions for all staff
- Command and Control Structure	Full review of onsite and offsite communications structure, new Command and Control structure needed. Full organogram being produced to show both onsite and offsite communications.
- Attendance at the SAG meetings and Sub Groups poor	Event Coordinator to schedule all SAGs and main Sub group meetings between Jan and Aug 2014, completed
<b>Event Control</b>	
- Review of the design and layout of Event Control	Event Consultant and Event Coordinator to review design and layout and staffing of event control, all responsible authorities to be based in one room, with noise and transport next door
- Two new Controllers to be employed	Event Consultant to advise on suitable personnel
- review of the complaints procedure	Current proposal has been set to EHO, by Event Coordinator
<b>Medical &amp; Welfare</b>	
- Review of Event Paramedic Services operational plans	Craig Harris produced details Medical Operational Plan with Risk assessment and debrief doc for 2013
- Identified the need for a medical dispatcher	Medical dispatcher identified in the Ops Plan
- Need for a separate welfare facility on site	Festival Welfare Services and Bristol Drugs Project contracted
- Need for a separate Child and Youth welfare facility including making provision on main gate for young people who are being ejected from the site	Linda Krawecka (TKK) will take on Kidztown child welfare, Uptown Child and Youth welfare and Public main gate youth welfare
<b>Site</b>	

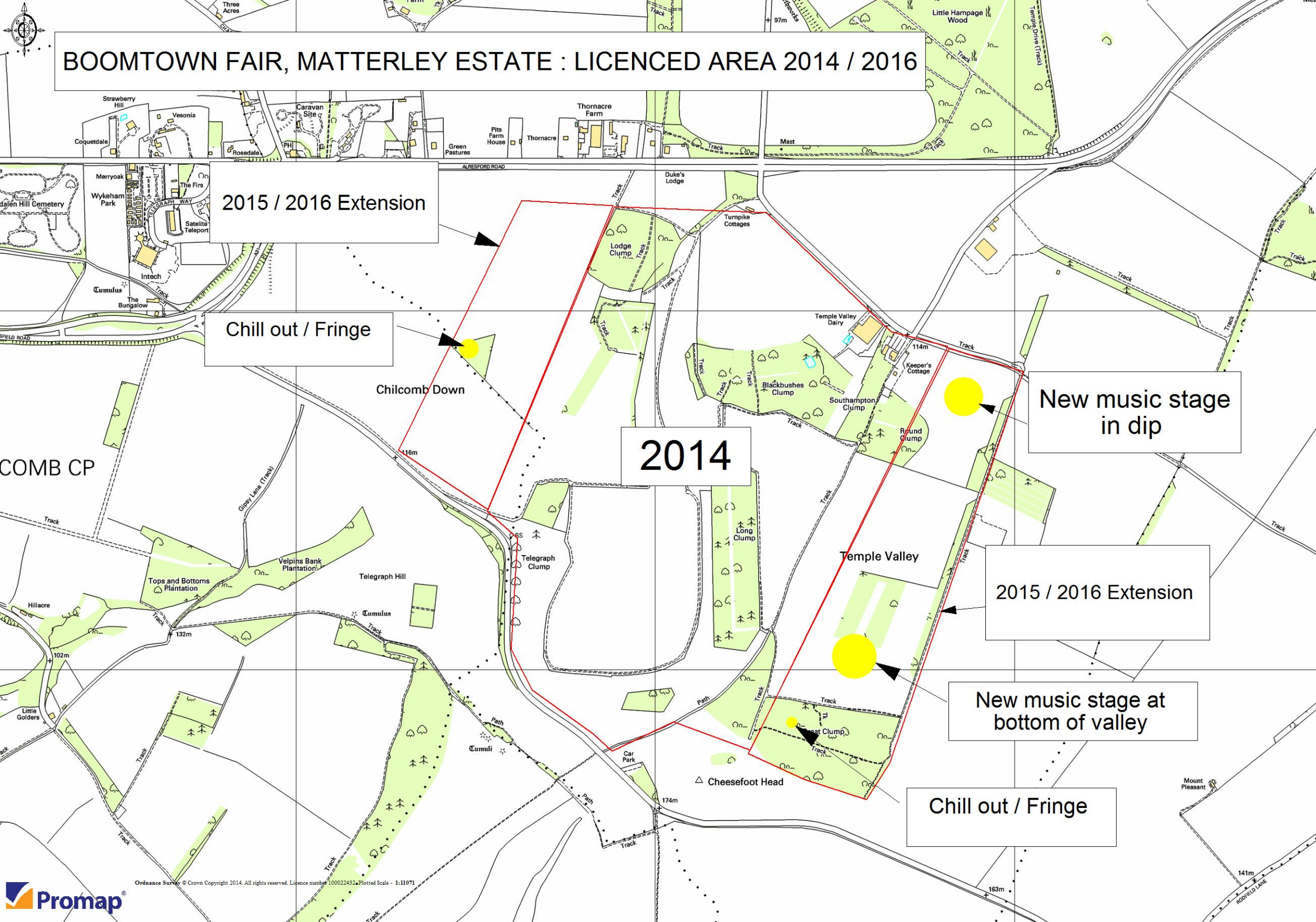
- Earlier application to move the footpath, Itchen Valley	Application form submitted by land owner, Feb 2014
- review of traders layout	New design to separate, trader stalls, from utilities, service road and fire lane and then traders camping area designed, with Traders Manager, and H&S Manager
<b>H&amp;S</b>	
- Identified the need for a Fire Safety officer and team	Contract accepted by Event Fire and Rescue Services, previous experience includes Wilderness and Lovebox, Alistair Edmonds has made contact with Richard Hewitt
<b>Crime &amp; Drugs</b>	
Need identified to produce more robust Crime Prevention Strategy and Drugs Policy	Employment of Adrian Coombs as an Event Consultant to assist with these policies and to liaise directly with HC
	Updated Crime Prevention Strategy and Drugs Policy submitted with the license application
	Continued Crime and Disorder sub group meetings held with HC and BTF
Key strategies to prevent crime and the use of drugs on site	Design out drugs by developing the 'festival image' using its media and marketing plan, and music policy.
	Educate the public, in the harm of using drugs using Bristol Drugs Project
	Provide Drugs Awareness Programmes for staff, security, stewards and volunteers
	Detailed analysis of the medical and crime statistics will enable better deployment of resources across the site, with new tactics to enable to target drug dealers
	New web site page specifically aimed at Anti Drugs Campaign
	New Media campaign again aimed at Anti Drugs, especially targeting Ketamine use
	Better signage and more amnesty bins

Crime Prevention	
Tent theft	Increased patrols in the campsites on Friday when most thefts occurred from tents
	Reduction of cash on site, by installing chip and pin devices at the bars
	Lanyards sold at the Info point to encourage people to attached keys, wallets, cameras etc to themselves
	More lockers provided on site
	Web site provides a page called staying safe and secure to advise public of potential risks and how to mitigate them
	Improved Lost and Found system

# COMMAND AND CONTROL STRUCTURE BTF 2014



# BOOMTOWN FAIR, MATTERLEY ESTATE : LICENCED AREA 2014 / 2016



2015 / 2016 Extension

Chill out / Fringe

New music stage in dip

2014

2015 / 2016 Extension

New music stage at bottom of valley

Chill out / Fringe